

How to find OCB Decisions in LEXIS

There are several ways to find the Board of Certification and Board of Collective Bargaining's decisions. The library of these decisions can be found in Lexis under "Administrative Materials."

HOW TO GET TO OCB'S CASES

If you are using Lexis Advance:

To access the "Administrative Materials" library: the search bar will allow you to choose "Filters." Hit the "Filters" tab and among the choices will be "Category," and among the Category choices will be "Administrative Materials." Check "Administrative Materials."

Please note that if you do not use the "Administrative Materials" filter at the start of your search, the search results you get will primarily be court decisions and will not automatically include BOC and BCB decisions. However, to the left of your search results will appear a list of filter options, including "Administrative Materials." Just hit the "Administrative Materials" link and your search will then be narrowed.

Lexis' "Administrative Materials" includes all cases published from administrative agencies. Therefore, if you only use this filter, your search will return cases from a number of agencies, including BOC and BCB decisions. In order to further narrow the search results, you will need to select "Public Employment Relations Board" from the filters under "Agencies" in the left hand column. Both OCB and PERB cases are found in the PERB subfolder. Therefore, when using this filter, your search results will contain both types of cases. Impasse Awards issued under the NYCCBL are also included in the searchable OCB database.

If you are using LEXIS.com

If using Lexis.com, you must locate the "Administrative Materials" file. Then you must select the subfolder: "New York Public Employment Relations Board." There are several ways to navigate to the "New York Public Employment Relations Board" subfolder—all begin with hitting the "Search" tab and then choosing the "Legal" tab. Among the more direct routes are:

1. From "Legal", choose "Area of Law - By Topic"; then "Labor & Employment"; then "Find Cases"; then "State"; then "Public Employment", and then check "New York Public Employment Relations Board."
2. From "Legal", choose "Area of Law--By Topic"; then "Labor & Employment"; then "Find Administrative Materials"; then "State"; then "Public Employment Decisions", and then check "New York Public Employment Relations Board."

3. From “Legal”, choose “States”; then “New York”; then “Find Statutes, Regulations, Administrative Materials & Court Rules”; then “By Administrative Materials”; and then check “New York Public Employment Relations Board.”

Both OCB and PERB cases are found in the PERB subfolder. Therefore, when using this filter, your search results will contain both types of cases. Impasse Awards issued under the NYCCBL are also included in the searchable OCB database.

HOW TO RESEARCH OCB CASES

Conducting a search of OCB’s cases can be done in the same manner as any other cases in LEXIS.

Searching by terms

A search of BOC and BCB decisions can be done like any other search in LEXIS or LEXIS Advance using plain language or terms and connectors. When you are using search terms (ex. “unilateral change”), make sure they are put in quotations.

Searching by Citation

You can also search by the OCB citation of the decision—be sure to type it in quotes (ex. “2 OCB2d 12”). Such a search will retrieve that case and all cases citing that decision.

You can also search by the BCB docket number (ex. “BCB-2726-08”), but any such search using the docket number will only return decisions related to that docket number and will not include other OCB decisions citing the decision.

The Boards of Certification and Collective Bargaining’s decisions remain accessible and searchable through the link on this website: <http://www.nyls.edu/cityadmin/>.